

**Minutes**  
**Walkersville Planning Commission Meeting**  
**February 25, 2020**

Commission Chairman Dick Brady called the meeting to order at 7:30 p.m. with members David Ennis, Russ Winch, Ray Santullo, Tim Pollak, Mike Kuster and Tom Gilbert present. Also present was Town Planner Susan Hauver.

**1. Minutes**

***By common consent the Planning Commission voted to approve the minutes of the January 28, 2020 meeting. Chairman Brady noted six in favor with Member Kuster abstaining.***

***By common consent the Planning Commission voted to approve the minutes of the February 11, 2020 meeting. Chairman Brady noted six in favor with Member Pollak abstaining.***

**2. Election of Officers**

***Member Santullo made a motion to nominate Dick Brady to the office of chairman. Mr. Brady said that he was stepping aside as Chairman. The motion failed for lack of a second.***

***Member Kuster made a motion, seconded by Member Gilbert to nominate David Ennis to the office of Chairman. Member Ennis was unanimously elected.***

***Member Gilbert made a motion, seconded by Member Ennis to nominate Mike Kuster to the office of Vice Chairman. Member Kuster was unanimously elected.***

***Member Winch made a motion, seconded by Member Kuster to nominate Ray Santullo to the office of Secretary. Member Santullo was unanimously elected.***

**3. Shopping Center Identification Sign (site plan detail): Fountain Rock Manor Lot 2 Shopping Center (including Dunkin Donuts)**

Commission members reviewed the detail of the shopping center identification sign for the proposed center that will include Dunkin Donuts. The center will have a maximum of four tenants.

***Member Kuster made a motion, seconded by Member Winch, to approve the identification sign detail of the site plan. The motion passed on a vote of 7-0.***

**4. Comprehensive Plan Update workshop item: Community Survey**

Commission members discussed the possibility of doing a community satisfaction survey to get public input as the Comprehensive Plan update process begins. They reviewed some survey examples from other communities.

Mr. Gundars Osvalds noted that he spoke to a number of neighbors of the Rock Creek School property and found that many elderly residents do not have access to a computer or the internet. Commission members felt that paper copies should be available around town (Town Hall, library). An electronic version should be available on the Town Facebook page, website, and Walkersville Wire.

There being no other business, the meeting was adjourned.

Respectfully submitted,

Susan J. Hauver