

MINUTES
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING
February 22, 2017

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, February 22, 2017, at 7:30 p.m. Those in attendance included Burgess Chad Weddle, Commissioners Mary Ann Brodie-Ennis, Donald Schildt, Russell Winch, and Debbie Zimmerman, Planning and Zoning Administrator Susan Hauver, Public Works Director Bob DePaola, Town Manager Gloria Long Rollins, Ken Kellar of the Woodsboro Times, Bob Sussman of WBPA, and 11 citizens. Commissioner Gary Baker was absent.

The meeting was called to order with the Pledge of Allegiance and a prayer.

1. MINUTES

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Russell Winch, to approve the Town meeting minutes of February 8, 2017. The motion passed by a vote of 3-0-1, with Commissioner Donald Schildt abstaining.

2. KIWANIS INTERNATIONAL PRESENTATION – ARTHUR RILEY

Mr. Arthur Riley, representing Kiwanis International, reported that the organization is planning to start a new chapter in Walkersville. They feel the growth in Walkersville should be able to support a new Kiwanis Club. There is already a Key Club for students at Walkersville High School. The club purpose is to be of service to children, providing training and activities that encourage them in their goal of becoming productive citizens.

3. LIVABLE FREDERICK PRESENTATION – DAVID WHITAKER

Mr. David Whitaker, representing Frederick County, presented a power point explaining the comprehensive plan, in process, based on 2025 – 2040 and beyond. LivableFrederick.org is the site to review the plan.

4. UPDATE ON HFP BUILDING

Ms. Rollins and Mr. Thom Beckley from the Parks committee met with Morton building representative to summarize the building size and specs for bidding the project. The roof was reduced from 14' to 12' and a heat pump was added to the planning, so that the building can be utilized year round. The restroom layout and the front door foyer were also confirmed. Specifications will be forthcoming so that all bidders bid to the same plans. ARRO engineers will continue with the site plans and approvals from Frederick County and will work with the successful bidder to get the building turn-key ready.

5. CONSTANT YIELD TAX RATE

Paperwork to discuss the constant yield tax rate was inadvertently not included in the packets. It will be discussed at the March 8th town meeting.

6. UPDATE ON SHEETZ

Sheetz expansion plans and construction are underway. The question of the construction of Richard Winn Lane and who is responsible is to be determined. Since Century Center is in default the planned road is in limbo. The Town Attorney will be consulted as to how the Town should proceed.

7. UPDATE ON 125TH ANNIVERSARY

Burgess Weddle reported the next planning meeting will be March 25th at 9:00 a.m. in the town meeting room. First event will be the reenactment of the Town charter signing on Wednesday, April 4th. Community-wide events start in May with the May 13th Town cleaning/trash pickup event, May 20th Walkersville Day, May 27th Youth event partnering with Cub Scouts at Community Park, Ecumenical event to be set in June, July 3rd Fireworks, July 4th Parade, August geocaching event, September 9th community picnic event, October 28th Town Scary History, November 12th Veterans' Day Ceremony, November 18th Beards and historical costumes event, December 1st Town Christmas Tree lighting, and December 2nd Christkindlesmarkt to finish out the year.

8. ACCOUNTS PAYABLE AND JANUARY 2017 FINANCIAL STATEMENTS

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to pay the attached bills and accept the January 2017 financial statements. The motion passed by a vote of 4-0.

9. COMMISSIONERS' CONCERNS

Commissioner Donald Schildt wondered if the neighbors of Mill Run would be notified when blasting for the construction occurs. He also wondered if neighbors of the new library would be notified if blasting would be needed as part of the construction. Ms. Hauver reported that all blasting plans needed would be followed and required notifications would occur.

Commissioner Mary Ann Brodie-Ennis reported that the application for an energy grant in the amount of \$20-30,000 has been submitted. She also reported that the next Green Team meeting will take place on Monday, March 6th at 6:30 p.m.

Ms. Susan Hauver reported that the Board of Appeals would hold a hearing on March 7th.

Public works director Bob DePaola reported that the pressure monitors have been installed, that we now have 5 water operators as Ryan Knott is currently in training. He also reported that he and Martha Bush had a meeting regarding the loan funding of the new water plant and everything is a go for that.

Burgess Weddle read through the dates and announcements of upcoming events and meetings.

10. CITIZENS' QUESTIONS AND CONCERNS

Bob Sussman, President of the Walkersville Business and Professional Association, 103 Colony Court, reported that Walkersville has been voted Best Neighborhood in the Best of Frederick contest. He will be attending the gala and volunteered to pick up our plaque. Commissioner Russell Winch reported that he will be attending so can represent the Town.

Eddie Eyler, 80 Main Street, representing Walkersville baseball, asked if the Town could help out with rehabbing the high school baseball fields. Possible use of the tiller was requested. Ms. Rollins noted that for insurance purposes, our employee should operate our equipment.

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to hold a closed legal meeting to discuss the process of getting Richard Winn Lane built. The motion passed by a vote of 4-0.

No further business, so the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Gloria Long Rollins
Town Manager