

MINUTES
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING
October 12, 2016

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, October 12, 2016, at 7:30 p.m. Those in attendance included Burgess Chad Weddle, Commissioners Gary Baker, Mary Ann Brodie-Ennis, Donald Schildt, and Russell Winch, Planning and Zoning Administrator Susan Hauver, Town Manager Gloria Long Rollins, Public Works Director Bob DePaola, Code Enforcement Officer Andy Dewese, Kelsi Loos of the Frederick News Post, Lt. Wayne Wachsmuth, Frederick barrack commander, Sgt. Dale Smith, Resident Trooper supervisor, TFC Daniel Peterson, TFC Richard Freysz, and 19 citizens. Commissioner Debbie Zimmerman was absent.

The meeting was called to order with the Pledge of Allegiance and a prayer.

1. MINUTES

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to approve the Town meeting minutes of September 28, 2016. The motion passed by a vote of 5-0.

2. SHEETZ REBUILD – LEGAL DOCUMENTS

Ms. Hauver presented a packet of legal documents for the upcoming Sheetz expansion, including: Standard Public Works Agreement for Grading, Sediment and Erosion Control and Stormwater Management and Roads/Utilities, letter of credit, stormwater management easement, and Standard Water Tap Purchase Agreement. Improvement plans and cost estimates for public improvements have been approved and signed. Conditional approval of the documents is requested to have the Burgess sign them when finalized. Mr. Brent Brubaker, permit manager for Sheetz was present for questions.

Commissioner Russell Winch made a motion, seconded by Commissioner Donald Schildt, to award conditional approval for Burgess Chad Weddle to sign finalized documents for the Sheetz expansion. The motion passed by a vote of 4-0.

3. PARKSIDE DEVELOPMENT – LEGAL DOCUMENTS

Ms. Hauver presented a packet of legal documents for the upcoming Parkside-Verdant, LLC development, including: Standard Public Works Agreement for Grading, Sediment and Erosion Control and Stormwater Management and Roads/Utilities, the Standard Water Tap Purchase Agreement, the Forest Improvements and Protection Agreement, and the Forest Resource Deed of Easement/Maintenance Covenants and Agreement, along with Exhibit B Forest Resource Inspection and Maintenance Covenants and Agreement. The documents have been reviewed by the Town Attorney. Cost estimates have been approved and letters of credit are pending. The improvement plans have been approved and final plat approval is pending. Conditional approval of the documents is requested to have the Burgess sign them when finalized.

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to award conditional approval for Burgess Chad Weddle to sign finalized documents for Parkside-Verdant, LLC when complete. The motion passed by a vote of 4-0.

4. ORNAMENTAL FENCE AWARD FOR HERITAGE FARM PARK

The invitation to bid to replace the deteriorating fence in front of the Manor House at Heritage Farm Park resulted in 3 bids. We requested the existing wood railing be removed and replaced with an ornamental aluminum railing with pickets in a powder coated matte black. Bids were received from Long Fence \$10,429, Hercules Custom Iron, LLC \$16,920, Sungate Unlimited, Inc. \$24,640. Staff commented all companies are well qualified, with Long Fence and Hercules Custom Iron having done satisfactory work for the Town in the past. Hercules worked with staff on the replacement design and is a local Walkersville business.

Commissioner Russell Winch made a motion, seconded by Commissioner Gary Baker, to award the bid to local business Hercules Custom Iron in the amount of \$16,920. The motion passed by a vote of 4-0.

5. POLICE ANNUAL CRIME MEETING

Lt. Wayne Wachsmuth, Frederick barrack commander, year to date crime report and analysis comparing statistics from 2015 and 2016, and showing the % of increase or decrease in each crime category. He reported several changes that have occurred over the past year; i.e. troopers began working 10 hour shifts in 2016, resulting in decreased sick leave and annual leave used by 60% and 70% respectively. Traffic enforcement expectations for each trooper were increased from .25 to .4 stops per hour due to the increase in hours in a shift. The barrack covered 20 shifts with barrack troopers since July 30, 2016, utilizing the town's overtime allotment that was added to our contract. Lt. Wachsmuth also reviewed the Walkersville calls for service and daily activities and expectations for resident troopers. Citizens from the audience asked specific questions of the troopers. Sgt. Dale Smith, supervisor of the resident troopers reviewed procedures for reporting crimes, contacting troopers and the barrack, with emphasis placed on calling 911 for emergency situations and calling the barrack for dispatch of a trooper for non-emergency situations. Some people presented concerns about aggressive door to door sales people and clowns appearing at Halloween. Discussion ensues about contacting troopers by email. It was stated at the meeting that troopers email addresses were on the town website. Upon further review it was determined that the email addresses are not on the site and would not be placed there. Efficient reporting and contacting police will continue to be encouraged by using 911 and 301-600-4150.

Ms. Gayle Andriani, Ms. Suzan Thompson, Mr. George Rudy, and Mr. Michael Rice questioned troopers persistently regarding concerns with schedules, contacts, Creamery Park, vandalism at HFP, 24/7 policing, and school resource officers. Ms. Thompson presented several recommendations regarding signage at Creamery Park, in hopes to keep people out of the park after dark. We also are anxiously awaiting installation of our surveillance cameras in parks and town property. Ms. Thompson also suggested an ordinance fining parents of children trespassing in the park. Several of the concerns were reported at the meeting but police were never contacted when the incident occurred so recommendations were made to citizens to call immediately so that a concern can be addressed, rather than waiting days, weeks, or even months later to complain about it. Consideration will be given to installing more light at the park, perhaps a motion sensor light to discourage trespassers.

Burgess Weddle thanked the troopers for their presentation and everyone for their concerns and input.

6. ACCOUNTS PAYABLE

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to pay the attached bills. The motion passed by a vote of 4-0.

7. COMMISSIONERS' CONCERNS

Commissioner Mary Ann Brodie-Ennis announced the town's Green Team meeting to be held Monday, October 24th, at 6:30 p.m. in the small conference room of Town Hall.

Burgess Weddle reviewed the announcements attached to the agenda.

Commissioner Donald Schildt reported that the Veterans' Day program is all lined up. The Kiwanis will be honored and the veterans' brick memorial will be completed this week and definitely finished by Veterans' Day.

Ms. Rollins reported that any additions or corrections to the Talk of the Town need to be to Ms. Fauble by Monday, October 17th. She also reported that the Town is holding Red Cross adult and pediatric CPR and AED training on Wednesday, October 19th for recertification. There are still openings for those interested in taking the class.

Mr. DePaola reported the price obtained on a speed sign on a trailer with 15" numbers and a strobe is \$8,160. Two more prices will be obtained before a decision is made.

Mr. DePaola reported that we received 2 bids on the membrane selection for the water plant and the selected bid came in at \$840,000, which was \$400,000 less than the projected price of \$1,240,000. Cheering resounded through the meeting room.

8. CITIZENS' QUESTIONS AND CONCERNS

Jenny Gilroy, 256 Deer Run Drive, Deerfield, would still like to see speed indicators and speed bumps installed in Deerfield, in light of the recent accident at Rt. 194 and Deer Run Drive.

George Rudy, Opossumtown Pike, with a vested interest in the corner property, reported that Frederick County is commencing "What's Next" meetings, now that the Waste-to-Energy project has been derailed. He is distressed that municipalities have not been contacted for participation in the path forward. He notified commissioners of a Zero Waste presentation to be held at the ARC on Market Street on November 9th. They will be discussing the county issue of waste. .

No further business, so the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Gloria Long Rollins
Town Manager