

MINUTES  
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING  
February 12, 2014

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, February 12, 2014, at 7:30 p.m. Those in attendance included Burgess Ralph Whitmore, Commissioners Gary Baker, Chad Weddle, Russell Winch, and Debbie Zimmerman; Planning and Zoning Administrator Susan Hauver, Public Works Director Robert DePaola, Town Manager Gloria Long Rollins, 26 citizens, Kelsi Loos of the Frederick News-Post, David Dunn, Frederick County Liaison, and TFC Gary Conklin.

The meeting was called to order with the Pledge of Allegiance and a prayer by Commissioner Chad Weddle, remembering, with a moment of silence, Mr. Bernie Murphy, a veteran who recently passed away. He thanked God for Mr. Murphy's service to his country and asked for blessings on his family and Mr. Lynn Moberly who is going through an illness. He asked for protection and safety for those who need to be out in the cold weather to do their work and thanked God for His guidance throughout our lives.

1. MINUTES

*Commissioner Russell Winch made a motion, seconded by Commissioner Russell Winch, to approve both the Closed Legal and the regular Town meeting minutes of January 29, 2014. The motion passed by a vote of 4-0.*

2. ORDINANCE 2014-02 TO AMEND THE TOWN CODE FOR FENCE ISSUES

Commissioner Chad Weddle will present and introduce this ordinance at the next Town Meeting.

3. GVAA FINAL AGREEMENT IMPLEMENTATION

Mr. Thom Beckley, representing GVAA, asked for clarification on some of the sections of the agreement:

- "directs 3<sup>rd</sup> party" , stated there were no 3<sup>rd</sup> parties involved. The Town considers groups or leagues using the park in conjunction with GVAA "3<sup>rd</sup> parties" who also need to have adequate liability insurance coverage for park usage.
- Definition of "large events" – Town defines a large event as anything that is not a regular season game. (i.e. tournaments, weigh-ins, any joint gatherings or impromptu pick up games or playoffs)
- Definition of calendar or schedule – how specific do the dates and schedules need to be? It was also noted that the Town maintenance schedules winterizing of the bathrooms early November. If GVAA has events past that, notification needs to be received early to postpone the close down of water.
- Financial Statements – should be available at the end of February.
- Overall communication was discussed and hopefully will be an ongoing area of improvement between GVAA and the Town.

The general attitude during the repartee was that GVAA has always done it this way and has no need or responsibility to try to satisfy the Town's requests for detailed information regarding the activities in the Town park facility. There was a distinct lack of cooperation in the spirit of the discussions and one can only hope that Spring and good weather will improve the communications and acknowledgment of information needed to reach our common goals. GVAA will present the agreement at their next meeting and get back to the Town for signatures.

4. OFFICE COPIER OPTIONS

Ms. Rollins reviewed the age (12 years) and cost (\$2,525.04) for the maintenance agreement to operate the current Savin copier. She presented a proposal to replace the machine with a leased copier for \$142.76 per month for black and white or \$186.76 per month for color. The leased machine is a copier, printer, fax machine, and scanner. Ms. Rollins noted that black and white would meet the needs of the office. Commissioners disagreed and recommended the color version.

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Russell Winch, to lease the color copier from WPS for \$186.76 per month. The motion passed by a vote of 4-0.

5. INFORMATION ON STATE OF MARYLAND HOMEOWNERS' PROPERTY TAX CREDIT – FREDERICK COUNTY LIAISON DAVID DUNN

Mr. David Dunn, Frederick County Liaison, reported that Walkersville has 0 residents getting a senior tax credit. He noted that, according to Frederick County records, there are 290 residents that may be eligible at 65 years or older. There is a household income limit of \$60,000, and age limit, and a 401K \$200,000 limit. Mr. Dunn provided some forms and the Town will work on getting information out to residents.

6. ACCOUNTS PAYABLE AND JANUARY FINANCIAL STATEMENTS

Commissioner Russell Winch made a motion, seconded by Commissioner Debbie Zimmerman, to pay the attached bills and approve the January 2014 financial statements. The motion passed by a vote of 3-1, with Commissioner Chad Weddle in opposition.

7. COMMISSIONERS' CONCERNS

Commissioner Russell Winch read a thank you card from Mr. Richard Gilbert, who we rescheduled at the Walkersville High School girls basketball game on January 31<sup>st</sup>.

Commissioner Gary Baker reported on plans to host speaker Mike Gimbel, in conjunction with the WHS PTA , on April 2<sup>nd</sup> at the media room in the high school.

Commissioner Russell Winch reminded everyone that there has been lots of snow, to be safe, to appreciate the Town maintenance snow plowers, to watch driveways, crosswalks, and sidewalks.

8. CITIZENS' QUESTIONS AND CONCERNS

NONE

The meeting adjourned at 9:00 p.m.

Respectfully submitted,  
Gloria Long Rollins  
Town Manager