

MINUTES
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING
December 9, 2015

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, December 9, 2015, at 7:30 p.m. Those in attendance included Burgess Chad Weddle, Commissioners Gary Baker, Mary Ann Brodie-Ennis, Russ Winch, Donald Schildt, and Debbie Zimmerman, Town Manager Gloria Long Rollins, Planning and Zoning Administrator Susan Hauver, Public Works Director Bob DePaola, and 30 citizens.

The meeting was called to order with the Pledge of Allegiance and a prayer by Burgess Chad Weddle, including moments of silence in remembrance of Mrs. Jeannie Maire and Mrs. Peg Bourland.

1. MINUTES

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Russell Winch, to approve the Town meeting minutes of November 18, 2015. The motion passed by a vote of 5-0.

2. ORDINANCE 2015-04 CHANGE CHAPTER 89 APFO TO CHAPTER 2 IN THE TOWN CODE

Commissioner Russell Winch made a motion, seconded by Commissioner Gary Baker, to adopt Ordinance 2015-04 changing Chapter 89 Adequate Public Facilities Ordinance to Chapter 2 in the Town Code, conforming alphabetically and allowing extra pages for Chapter 88 Zoning expansion. The motion passed by a vote of 5-0.

3. ORDINANCE 2015-05 STATUTE OF LIMITATIONS ON ETHICS

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to adopt Ordinance 2015-05, establishing a one-year statute of limitations for the filing of an ethics complaint. The motion passed by a vote of 5-0.

The ordinance must be sent to the Maryland State Ethics Commission for their review and approval before it becomes official.

4. SNOW POLICY ENFORCEMENT OF CHAPTER 69, SECTION 25 – SIDEWALKS AND CHAPTER 80, SECTION 17 - STREETS

Discussion included enforcements, signage to be put up warning of towing and where to locate towed vehicles, whether to plow curb to curb or allow a 3-foot buffer to prevent snow plow piles on sidewalks.

Commissioner Mary Ann Brodie-Ennis made a motion, seconded by Commissioner Debbie Zimmerman, to plow the entire town consistently from curb to curb. The motion passed by a vote of 4-1, with Commissioner Russell Winch in opposition for obvious reasons.

5. PARKS COMMITTEE APPOINTMENTS

Commissioners reviewed 3 applicants for the 2 Parks Committee vacancies.

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to appoint Ms. Kathryn Baker to fill one position on the Parks Committee. The motion passed by a vote of 3-1-1, with Commissioner Donald Schildt in opposition, and Commissioner Gary Baker abstaining as Ms. Baker is his wife.

Commissioner Debbie Zimmerman made a motion, to appoint Mr. Jay Lochner to fill one position on the Parks Committee. The motion died for lack of a second.

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Donald Schildt, to appoint Mr. Cliff Quicksell to fill one position on the Parks Committee. The motion passed by a vote of 5-0.

6. ETHICS COMMISSION APPOINTMENTS - EXTENSION

The application period for an Ethics Commission appointment will be extended through year end. Appointments will be made at the January 13, 2016 town meeting.

7. PARKSIDE DESIGN MANUAL MODIFICATIONS

Ms. Hauver reviewed the stormwater requirements per the Design Manual, noting that the Parkside development is requesting modification of some of the requirements. Waivers and alternatives proposed for the following sections are being requested by Terra Solutions Engineering:

- 1 - §6.1.1.b (designed closed system for 100-year) – to be able to design for 10-year storm
- 2 - §6.1.1d (design for 25-year storm at road crossing with one foot “freeboard”) – to be able to design for 10-year storm and allow minimal impact
- 3 - §6.5.1.b (maximum spacing of manholes shall be 400 feet) – to be able to use manways for access every 400’ along the 48” pipe
- 4 - §6.5.5 (reinforced concrete pipe) – to be able to use HDPE or PP storm drain pipe

The Planning Commission has met with the Burgess & Commissioners in a Joint Workshop and recommends the following:

- 1 – to approve the waiver of the requirement to design on-site storm drain facilities to accommodate the 100 year storm and allow facilities to be designed to accommodate the 10 year storm, due to the unique situation of needing to accommodate stormwater draining from other properties.
- 2 – to approve the waiver of the requirement to design storm drain facilities to accommodate the 25-year storm for stormwater crossing a collector road, and to allow the facilities to be designed to accommodate the 10-year and greatly improve the existing situation of stormwater crossing Biggs Ford Road.
- 3 – to deny the request for modification of the spacing requirement for manholes.
- 4 – to approve use of HDPE pipe instead of RCP pipe, as these would meet Frederick County standards with regard to type, grade and quality and would have water-tight joints.

Commissioner Russell Winch made a motion, seconded by Commissioner Mary Ann Brodie-Ennis, to accept the recommendations made by the Planning Commission as presented. The motion passed by a vote of 4-1, with Commissioner Donald Schildt in opposition.

8. ACCOUNTS PAYABLE AND NOVEMBER 2015 FINANCIAL STATEMENTS

Commissioner Russell Winch made a motion, seconded by Commissioner Gary Baker, to approve the November 2015 financial statements and to pay the attached bills. The motion passed by a vote of 5-0.

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Russell Winch, to approve the purchase of an asphalt crack sealing machine from Chesapeake Supply & Equipment Co. in the amount of \$49,440, through the City of Rockville’s contract that was competitively bid. The motion passed by a vote of 5-0.

At this point, Burgess Weddle read a surprise resolution acknowledging the 20-year anniversary of Ms. Rollins’ service with the Town of Walkersville.

9. COMMISSIONERS’ CONCERNS

Commissioner Donald Schildt noted that the sale of bricks for Memorial Park is going well. He will be meeting with Gary Hormes to determine the design and how to lay the bricks for the wall.

Commissioner Schildt also discussed notifying residents if blasting is going to happen within the Town. To date, there is no knowledge of any blasting forthcoming.

Commissioner Schildt expressed his interest in forming a police commission in Walkersville to address crime issues.

Commissioner Gary Baker thanked Commissioner Debbie Zimmerman for the successful tree lighting celebration on December 2nd. Commissioner Brodie-Ennis noted that Diane Fauble, Sherrie Kline, and Kelly Woods should also be commended on all the work they did to make it happen.

Commissioner Mary Ann Brodie-Ennis asked when the stone patches on Glade Blvd. would be paved. Mr. DePaola reported they were done.

Commissioner Brodie-Ennis reported excessive speeding on Pennsylvania Avenue and Kenneth Drive. She thanked the EDC for their support of the holiday decorating contest. She noted that 79 families had been served by the Glade Valley Toy Shop distribution that was completed today on the 3rd floor of the Town Hall.

Burgess Weddle reported the following:

- Thanks to Commissioner Schildt for his instigation of the drug awareness program
- Street sweeping is currently in progress – encouraged residents to remove their cars from the streets
- Heritage water tower painting is complete
- Community Park basketball court rehab is in process
- Waiting on word from Maryland Department of Public Works on approval of GVAA building Program Open Space funding
- Committee to be appointed for the 125th anniversary celebration for the Town in 2017
- New truck and snow plow have been purchased per the FY2016 budget
- Welcome to the Boy Scouts in attendance tonight

10. CITIZENS' QUESTIONS AND CONCERNS

Commissioner Mary Ann Brodie-Ennis chatted with the members of Boy Scout Troop #274.

Commissioner Russell Winch made a motion, seconded by Commissioner Gary Baker, to hold a closed legal and personnel meeting to discuss a legal matter and approve year-end bonuses for staff. The motion passed by a vote of 4-1, with Commissioner Donald Schildt in opposition.

Mr. John Poole notified Ms. Rollins that Channel 99 needs to have the snow information slides placed on it.

Commissioner Donald Schildt noted his concern about the recent fires in Emmitsburg and feels the Town should spearhead the distribution of free smoke detectors to residents.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Gloria Long Rollins
Town Manager