

MINUTES
WALKERSVILLE BURGESS & COMMISSIONERS TOWN MEETING
August 12, 2015

The Town meeting of the Walkersville Burgess & Commissioners was called to order on Wednesday, August 12, 2015, at 7:30 p.m. Those in attendance included Burgess Ralph Whitmore, Commissioners Gary Baker, Chad Weddle, Russell Winch, and Debbie Zimmerman, Town Manager Gloria Long Rollins, Public Works Director Bob DePaola, 13 citizens, and Kelsi Loos of the Frederick News Post. Commissioner Donald Schildt is away.

The meeting was called to order with the Pledge of Allegiance and a prayer.

1. MINUTES

Commissioner Debbie Zimmerman made a motion, seconded by Commissioner Russell Winch, to approve both the Town meeting minutes and the Closed Personnel and Legal meeting of July 8, 2015. The motion passed by a vote of 4-0.

2. AWARD BID FOR LIBERTY STREET AND MOON MAIDEN COURT WATER LINE REPLACEMENT

Staff presented three responses to the RFP for Engineering Services to draw construction plans and obtain permits necessary to replace the water main on Liberty Street and build a new water main on Moon Maiden Court.

Commissioner Chad Weddle made a motion, seconded by Commissioner Gary Baker, to approve staff recommendation and award the contract to the low bidder Arro, in the amount of \$14,900. The motion passed by a vote of 4-0.

3. COMMUNITY PARK BASKETBALL COURT – OUT FOR BID

Ms. Rollins notified commissioners that a previous request for proposals to rehab the Community Park basketball court had no response. It has been re-advertised for bids and staff has made phone contact with known contractors. A response is expected by the due date of the bids.

4. SMALL AREA PLAN FOR OLD TOWN

Ms. Hauver the Planning Commission discussed opening up a process for Old Town residents to request that their properties be rezoned to Old Town Mixed Use. One property owner is interested but the piecemeal zoning process involves difficult legal hurdles. These hurdles can be avoided if the Town initiates a small area comprehensive rezoning. She asked the Commissioners for guidance since the Planning Commission is only a recommending body with regard to rezoning.

Commissioner Baker suggested obtaining a consensus of interest prior to investing too much time and effort into developing the small area plan. Other Commissioners agreed that the staff solicit property owner interest before embarking on the project.

5. BELL PROPERTY COSTS

Ms. Hauver reported that this item will be on the agenda in two weeks.

6. REPORT ON FOUNTAIN ROCK PARK WATER MEETING

Burgess Whitmore and Ms. Hauver reported that a meeting was held to discuss the following with Frederick County Fountain Rock Park officials to discuss a proposal by Frederick County Parks Department and the developer of the Bell property (103 single family units on the parcel to the south of Walkersville Elementary School) for the developer to connect to the County sewer through the Fountain Rock Park parcel and that a water

line from the development extend to serve the park and two adjacent residences. The park's well system is subject to high nitrate levels and the County has to provide bottled water to the residences in those instances. The County and the developer need the Town's permission to extend the water to the property.

Burgess Whitmore noted that it is the Town's policy by resolution not to extend water outside the Town boundary, so that annexation to the Town is generally required for water service. He felt that an exception could be made in this case. He suggested that the Town could benefit by the agreement if the County would provide an easement to allow the Town to discharge effluent from the new water treatment plan into Glade Creek on the Fountain Rock park property. The flow of the creek is better there than at points above in Community Park. The discharge of the filter wash water would need to be approved by MDE.

Commissioner Winch noted the synergy in the situation and expressed an interest in pursuing an agreement as proposed by the Burgess. The consensus of the board was to move forward.

7. WELCOME TO WALKERSVILLE SIGNS

Commissioner Russell Winch reviewed the proposals from Shannon Baum and Signs by Tomorrow. Burgess Whitmore directed that locations for the signs be secured prior to placing the order.

Commissioner Russell Winch made a motion, seconded by Commissioner Chad Weddle, to award the Walkersville Welcome sign work to Shannon Baum, projected to cost \$25,050 for 5 signs. The motion passed by a vote of 4-0.

8. UPDATE ON ETHICS COMMISSION RESIGNATIONS

Resignation letters from Ethics Commission Chairperson Barry Diamondstone and Alternate John Nicodemus were received. Burgess Whitmore thanked them for their years of service to the Town. He recommended appointing Ms. Jamie Zimmerman, 300 Chapel Court, as a replacement on the commission.

Commissioner Chad Weddle made a motion, seconded by Commissioner Russell Winch, to uphold the Burgess' nominee Ms. Jamie Zimmerman and appoint her to the Ethics Commission. The motion passed by a vote of 3-0-1, with Commissioner Debbie Zimmerman abstaining.

9. ACCOUNTS PAYABLE

Commissioner Russell Winch made a motion, seconded by Commissioner Gary Baker, to pay the attached bills. The motion passed by a vote of 4-0.

10. COMMISSIONERS' CONCERNS

Commissioner Gary Baker noted that the recently power washed and painted curbs look good, and suggested next year they be scraped first as the paint is peeling.

Commissioner Chad Weddle expressed thanks and appreciation to the Town staff that organized and prepared the Town picnic. He asked for suggestions to get more people to attend and enjoy the efforts put forth.

Ms. Rollins presented a request from Mark Lynch, owner of Walkers' Overlook, asking for a 60 day extension to the due date of the loan balloon payment. The appraisal was just received this week and the August 15th previous extension will not be met. His bank is recommending a need for 60 days. He will continue to make monthly principal and interest payments of 5%.

Commissioner Chad Weddle made a motion, seconded by Commissioner Russell Winch, to approve the Walkers' Overlook balloon payment due date to October 15th, a 60 day extension. The motion passed by a vote of 4-0.

Commissioner Chad Weddle made a motion, seconded by Commissioner Gary Baker, to hold a closed legal and personnel meeting to address a request for an employee appeal. The motion passed by a vote of 4-0.

11. CITIZENS' QUESTIONS AND CONCERNS

None expressed.

Ms. Rollins announced that Certificates of Candidacy are due Monday, August 17th, by 4:30 p.m.

Ms. Rollins announced the Public Hearing on Crime in Walkersville will be held at the Town Meeting, September 9th, 7:30 p.m.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Gloria Long Rollins
Town Manager