

TOWN OF WALKERSVILLE
JOB DESCRIPTION

WATER OPERATOR

KIND OF WORK:

This is a skilled technical position responsible for the operation and maintenance of the water treatment plant and distribution system as well as the general maintenance of Town streets, facilities, equipment and grounds. Immediate supervision is received from the Public Works Supervisor.

EXAMPLES OF WORK:

- Performs all duties related to the operation and maintenance of the water treatment plant including, but not limited to, operation of pumps and filter backwash systems, monitoring and control of chlorine, fluoride, softening and pH equipment, performance of all required laboratory tests, and maintenance of all records.
- Installs, repairs and reads water meters as required.
- Maintains and repairs water mains, hydrants, valves and all other parts of the water distribution system.
- Maintains and repairs municipal equipment, vehicles and buildings.
- Performs carpentry, minor electrical, minor masonry and paving repairs.
- Installs and repairs traffic control devices and street signs.
- Maintains Town parks including locking gates and facilities at dusk.
- Operates backhoe, front loader, truck, snowplow and other equipment as required in the performance of assigned tasks.
- Snow plows and mows as required.
- Performs related duties as assigned.

QUALIFICATIONS AND REQUIREMENTS:

- Graduation from high school or equivalent supplemented by 2 years experience in a water treatment plant.
- Some knowledge of electrical controls, motors, plumbing and maintenance.
- Ability to perform routine laboratory tests.
- Ability to read and calibrate gauges and meters.
- Knowledge of safety practices.
- Ability to routinely lift and carry up to 50 lbs, climb stairs and ladders, bend, stoop and work in confined areas, and withstand potential exposure to particulates, vapors or noise.
- Ability to speak and write effectively, to prepare clear, concise reports, and the ability to establish and maintain effective relationships with town officials, town employees, contractors, consultants, and the public, whether in person, by telephone, or in writing.
- Ability to follow oral and written instructions.
- Willingness to attend continuing education or special training classes as requested.

SPECIAL REQUIREMENTS:

- Maintain a valid Commercial Drivers License (CDL).
- Maintain a State of Maryland Water Operator T4 license
- Ability, willingness, and the flexibility to work evenings and weekends as needed for meetings or emergencies, to take on additional duties as assigned or needed.