

# Memo

**To:** Planning Commission  
**From:** Susan Hauver, Planning and Zoning Administrator  
**Date:** January 16, 2014  
**Re:** The Glades (Staley) Improvement Plans

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We have received site improvement plans for The Glades apartments (Staley) located on Glade Road, in accordance with the approved site plan.

The plans have been reviewed by County agencies and the Town engineer, and the applicant is seeking your approval. The County agencies and Town engineer have signed off on the plans. The comments from/responses to the Town engineer are attached.

Staff would note the following:

1. The applicant has decided to apply to provide forestation by the purchase of forest banking credits.
2. The driveway into the development will not be named. The apartments will be numbered with street addresses on Glade Road.
3. The Water and Sewerage Plan designation on the property was amended to S-3, W-3 by the Board of County Commissioners on July 10, 2014.
4. The subdivision plat (dividing the apartment lot from the farm) needs to be approved and recorded.
5. A wellhead protection application needs to be filed in accordance with the provisions of the Town's Wellhead Protection Ordinance.
6. Cost estimates, a public works agreement and letter of credit must be submitted for approval by the Burgess and Commissioners.