

Town of Walkersville  
Economic Development Commission Meeting Minutes  
March 20, 2013

Meeting called to order at 7:40 p.m. Ray Soderberg, Ben Douds, Dawn Hipsley and Commissioner Baker in attendance.

Minutes were approved as read. Motion made by Ray Soderberg and 2<sup>nd</sup> by Ben Douds. Motion passed with no objections.

Survey final copy was brought for the record. He will print them up and we can start with our businesses. We will get a date to start scanning the town at our next meeting.

Ben asked if we knew what the construction at Sheetz is going to be. We are looking at Planning and Zoning to see if we can find any information on that.

Gary talked about the website. FAQ's were sent out, along with a mock-up of the site. Ben asked about the **bold** headings that were on the original mock-up and noted they were not on the most recent. Basically, we (the EDC) are missing from the mock-up that has been circulated, so we need to be sure that the Business tab is there and that the EDC is listed under the heading of Government. The zoning map should go under the Business heading as well, it will help people decipher where they want to put their business. Gary assured that any change can be made easily once the page is created. The EDC will have a tab. We talked about the content to put on there, such as Mission Statement, group picture, how to start a business in Walkersville. Gary reminded us that Beth Woodring from Frederick County would have a better idea of where to start. Ben suggested that we make a list of what we need them to do for Walkersville, so we can keep track of our database. Liquor licensing was brought up as to whom makes the decision on how many Walkersville can have. That is on the County level. Can Gloria give us the list of questions she asks when someone comes in to inquire about opening a business so we can list it from there? Gary will ask. Dawn will get Gary the Mission Statement via email. We will ask Kym to come in and do a Beta presentation so we can make sure we are looking at a live version of the website and making changes as necessary.

Ben will call Berlin (the Coolest Small Town in America) and see if he can pick their brain and see what they are doing. Find out what they do besides Main Street USA. We talked about mixed zoning such as work/live buildings.

Ray talked to a citizen who said she wanted to be involved, Leslie Grabe Barbado, so he invited her to our meeting. She would like to introduce some ideas.

The EDC would like to enforce code, if applicable, to Marsalas for the discarded items out front and the old Exxon station for a new coat of paint. Ray said that eventually there is supposed to be a road at the Exxon Gary will contact Mr. Dewees and fill out the form for Marsalas, we will revisit the graffiti.

Meeting adjourned at 8:30  
Minutes submitted by Dawn Hipsley 04/04/14