

Attendees: Commissioner Gary Baker, Ben Douds, Ray Soderberg, Clara Winch

7:32 the meeting was called to order by Ben Douds

Minutes of the previous meeting were approved as read.

Motion made by Clara Winch to change meeting time to 7PM. Discussion. This item will be tabled until the next meeting to get greater input from other commission members.

Discussion of resignation of commission member, Dawn Hipsley. Need to find a replacement. We will ask Gloria to advertise the vacancy.

Commission will draft a letter of appreciation for Dawn Hipsley for her service to the commission.

Exploring the possibility of drafting a letter to the Burgess and Commissioners asking for the possible hiring of a technical employee to administer/implement the new items that the WEDC has created, i.e., Facebook posts, social media coordination, etc.

Discussion – Commissioner Baker mentioned that this would be best placed in our annual report. WEDC needs to inquire as to the date of the annual report.

Commissioner Baker informed the WEDC that the town will be celebrating its 125<sup>th</sup> anniversary in 2017. The commission we be looking for ideas to highlight this event.

The museum letter of endorsement was submitted by Dawn Hipsley . It will need to be put on Walkersville town letterhead before the commission signs it.

Discussion of the Farmers Market was focused on the hiring of managers for this season. Possibility of Dawn Hipsley and Penny Prife filling the position as co-managers. Possibility of splitting the stipend? Ray Soderberg will ask them both to attend the next meeting.

Discussion regarding the town brochure , in order to facilitate greater business involvement, we should solicit through Facebook page, business involvement with the brochure as a way to promote their business. Have Commissioner Winch send Ray Soderberg some of his town pictures for possible inclusion in the brochure.

Discussion – Walkersville code issues. What is the status with planning and zoning of the code section that the WEDC submitted?

Meeting adjourned at 8:50 pm  
As submitted by Clara Winch